

# Carrera UK Limited Privacy Policy

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Here at Carrera UK Limited we value your privacy and want to outline to you exactly how we handle your personal data. This Privacy Policy sets out how we, Carrera UK Limited (**we, us, our**) in compliance with the General Data Protection Regulations (**GDPR**), obtain, store and use your personal data when you use or interact with our website, <http://www.carrera-uk.com> (**our website**), or where we otherwise obtain or collection your personal data.

## Our Details

The data controller is Carrera UK Limited (Company Number: 07212673) of 1000 Lakeside, Portsmouth, PO6 3EZ. You can contact the data controller by writing to: Carrera UK Limited, 1000 Lakeside, Portsmouth, PO6 3EZ.

## Personal data we collect

In order for Carrera UK Limited to provide our products and services effectively, we may collect personal data from our customers. We may collect the following types of personal data:

- Name
- Address
- Phone Number(s)
- Email Address
- IP Address
- Data provided to us by cookies and similar technologies

## How we collect or obtain your personal data

- When you provide it to us (e.g. by contacting us via email, by contacting us using our website contact form, writing to us, in discussion with one of our technical support engineers or by any other means),
- From your use of our website or by using cookies and similar technologies

## How we use your personal data

We use your personal information for administrative and business purposes (particularly to contact you regarding our services and products) and in connection with our legal rights and obligations.

## How we secure your personal data

We secure your personal data by using appropriate technical and organisational measures such as; storing your personal on secure servers and computers, encrypting transfers of data

to or from our servers, encrypting email messages via Secure Sockets Layer (SSL) and Transport Layer Security (TLS) and protecting any sensitive documents with secure passwords and encryption where possible. We also limit the access of your personal data to employees of Carrera UK Limited who have a legitimate need to access this information.

### **How long we retain your personal data**

We will retain your personal data for no longer than necessary, taking into account any legal obligations we may have (e.g. to maintain records for tax purposes) and any other legal basis we have for using your personal information e.g. your consent, performance of a contract with you or our legitimate interests as a business. Where we no longer need your personal data we will dispose/destroy of it in a secure manner.

### **Disclosure of your personal data to third parties**

We will never disclose or sell any personal data to third parties.

### **Your rights regarding your personal data**

You have right to request a copy of the information comprised in your personal data held by us. This is also known as a Subject Access Request. This enables you to confirm whether we hold and process your Personal Data and receive a copy of the Personal Data we are processing and certain information about how we use your Personal Data. It is important that the Personal Data that we hold about you is accurate and current. Please keep us informed of your Personal Data changes. In certain circumstances you have the right to have inaccurate personal data rectified, blocked, erased or destroyed. If you would like to update your records or see a copy of the information that we hold about you, you can contact us at Carrera UK Limited, 1000 Lakeside, Portsmouth, PO6 3EZ. If you would like further information about data protection you can visit the Information Commissioner's site at [ico.org.uk](http://ico.org.uk).

### **Changes to our privacy policy**

Our privacy policy may be updated. When our privacy policy is updated it will be displayed on our website.

Last updated: 24/05/2018